



TENDER NOTICE NO.P&GS/006/2016
DATED 26.04.2016

State Life Vehari Zone invites sealed Tenders (Technical & Financial Bids) Single Stage-Two Envelop Procedure from reputable pre qualified/non pre-qualified GST/NTN registered firms/Suppliers in supplying of Computers, Monitors and Printers having own Office Phone/Fax number (if found contrary the tender will be rejected) for unit wise rates of following items on the below mentioned terms and conditions:-

Sr #	Items	Specification	QTY
1	Personal Computer	Core i-3 (Non Branded With all accessories)	17
2	Personal Computer	Core i-5 (Non Branded With all accessories)	08
3	L.E.D. Monitors	18.5" Wide Screen	25
4	Printer	EPSON LQ-350+ or Equivalent	07
5	Laser Printer	HP P1102 or Equivalent	10
6	Laser Printer	HP 402D 38 PPM or Equivalent	04
7	Printer	Epson LQ-2190 or Equivalent	05
8	Heavy Duty Line Printer	Printronix P8000 (with Ethernet) or Equivalent	01
9	A.V.R	20 KVA	01
10	MS Windows	Windows 7 Home Basic	25
11	MS Office	MS Office Home & Student 2013	25
12	Antivirus	Antivirus (Single License) 32 bit	25

TERMS AND CONDITIONS

1. Interested Bidders/Suppliers may obtain the Tender Documents and Pre-Qualification Documents from the Office of the undersigned upon payment of non-refundable Tender fees of Rs.500/- acceptable in the form of Cash/Pay order/Bank draft in favour of M/s State Life Insurance Corporation of Pakistan, Vehari Zone on any working day except Saturdays & Sundays from 9:00 am to 5:30 pm on written request of Company/Firm letter head.
2. Two-envelope Tender Return System shall be adopted. One Envelope containing the Price Documents shall be clearly marked "**FINANCIAL BID DOCUMENTS**" with original Pay Order/Banks Draft/CDR of the Earnest Money/ Bid Security in favour of M/S. State Life Insurance Corporation of Pakistan, Vehari. Other Envelope containing information regarding Pre-Qualification of Tender shall be clearly marked "**TECHNICAL QUALIFICATION INFORMATION**".

3. Partial and incomplete Tenders shall not be considered. "**TECHNICAL QUALIFICATION INFORMATION**" and "**FINANCIAL BID DOCUMENTS**" [both envelopes] must be submitted at the under-mentioned address by 17-05-2016 at 02:30 pm . The envelope containing "**TECHNICAL QUALIFICATION INFORMATION**" shall be opened on the same date at 03:00 pm in the presence of those Bidders or their representatives who wish to be present.
Tenders received after the prescribed date and time shall be rejected.
4. The Financial Bid Document shall be returned unopened to those bidders who could not Pre-Qualify "**Technical Bid**". The decision of State Life Insurance Corporation in this connection shall be final and binding on the Bidders.
State Life Insurance Corporation shall not entertain any claim on the basis of cost incurred by the Bidders for preparation of the Tender.
5. The envelope of the "**Financial Bid Documents**" of Pre-Qualified Bidders shall be opened in the presence of their representative on a specified time which shall be intimated accordingly.
6. Security amount must be deposited equal to 5% of the approximate value of the tender in form of "Cash Payment" or "Call Deposit receipts" in favor of State Life Insurance Corporation of Pakistan Vehari Zone which will be refunded to the unsuccessful parties on the spot and the refundable cash payment or CDR will be detained of the successful parties till the completion of Tender. No tender will be acceptable without earnest money.
7. The rates should be valid for 31.12.2016. Tender closing date 17-05-2016 02:30 P.M. Tender opening date 17/05/2016 at 03:00 P.M.
8. On finding sub standard quality as and when noticed during process, the deposit security may be forfeited in favor of the Corporation.
9. The Firm/Suppliers in question will be bound to supply the required items as whole consignment within 20 days from the issuance date of supply order.
10. The bidders will attach their respective copies of NTN and Sales Tax Certificates.
Order will be placed to bidders on lowest item rates.
11. Sealed Tenders duly completed in all respects must be reached to the undersigned by Courier Service/by post during office hours i.e. 09:00 am to 05:30 pm (sharp) except Saturday and Sunday till the closing date / time as mentioned above.
12. All Taxes will be deducted as per Government Rule.

13. The Corporation reserves the rights to cancel/reject any one or all the Tenders in accordance with rule (33) of Public Procurement Regulations.
14. The firm has to submit an affidavit being not black listed, from any department.
15. Total payment will be made after the completion of job.
16. Successful bidders will bear the freight charges occurred in providing all items at State Life Insurance Corporation Vehari Zone (2nd Floor, ZTBL Building, V-Chowk Vehari)

For further details the undersigned may be contacted during working hours in person or telephonically on phone No. 067-9201135

(Abdul Rauf Ahmed)
Assistant Manager
Personnel & General Services Department
Vehari Zone